

Regular Meeting of the Lovells Township Board

March 13, 2018

PRESENT: Ann C. Duby, Cheryl Hopp, Cynthia Infante-Inman, Heather Lovell, and Gary A. Neumann

ABSENT: None

ALSO PRESENT: Chief Lewicki, Carol Brand, Richard Perry, Carol Gauthier, Heide Miller, Tom and Marcy McKinney, Paul Olson, Jeanette Martin, and Lillian Perry.

Supervisor Neumann called the Board Meeting to order at 10:00 AM. Followed by the Pledge of Allegiance.

Paul Olson, Municipal Underwriters of West MI, Inc., presented the Lovells Township Insurance Program for FY 2018-19.

Neumann moved , Hopp supported a motion to approve the Insurance Program as presented for FY 2018-19 invoiced at \$14,072.00. In a roll call vote: All Ayes. MOTION CARRIED.

Neumann moved, Lovell supported a motion to accept the minutes of the February 13, 2018 Regular Meeting of the Board as presented. All Ayes. MOTION CARRIED.

Neumann moved, Lovell supported a motion to approve pre-paid vouchers dated February 9, 2018 through March 9, 2018 as presented: General Fund totaling \$9,509.70; Direct Deposit Checks totaling \$5,160.72; Fire Fund totaling \$5,304.37; Landfill Fund totaling \$3,558.09 and Liquor Fund totaling \$9.42. In a roll call vote: All Ayes. MOTION CARRIED.

Treasurer's Report received and accepted as presented.

CORRESPONDENCE: Letter from Carol Rankin regarding Jeannette Martin; State of Michigan Dept. of Transportation regarding MDOT Meeting on March 20th from 3-5- PM; State of Michigan DNR regarding Natural Rivers Permit submitted by Anglers of the Au Sable.

DEPARTMENT REPORTS:

Assessing – Neumann reported BOR meets with the public today from 3 – 9 PM and Thursday from 9 AM - 3 PM; 20% Parcel Audit this summer to include our two lakes; Warbler's the likely audit area next year.

Fire Department – Chief Lewicki reported that there was one run for February (No EMS/One fire-Mutual Aid for Frederic); Department had a demonstration on the extraction equipment (Douglass Safety Systems Invoice totaling \$11,719.04) they are ordering with the donation from the Friends of the Fire and EMS.

Liquor Inspector – Infante-Inman received the report and it is on file.

Zoning Administrator – Infante-Inman briefed on Gauthier's written report: No activity.

Zoning Enforcement Officer – No Report.

COMMISSIONS AND BOARDS:

Board of Review – Reported under Assessing.

Historical Society – Heather Lovell stated that they are working on their 2018 Event Schedule; Hot Stove Nights will be moving to the Town Hall next year.

Lovells Media and Reading Center – Hopp briefed on their progress.

Lovells Township Planning Commission – No report.

Crawford County Planning Commission – No report.

Zoning Board of Appeals – No report.

UNFINISHED BUSINESS: Board discussed hall use by an individual as discussed at a previous Board Meeting ; Board remains steadfast in their policy decision; Heide Miller to inform Board of Cheerful Giver calendar dates needed.

NEW BUSINESS:

11 AM-Neumann moved, Lovell supported a motion to recess the Regular Meeting of the Board and enter into a Public Hearing on FY 2018-19 Lovells Township General & Liquor Fund Budgets after a five minute intermission; All Ayes; MOTION CARRIED.

11:05 AM- Neumann moved, Duby supported a motion to open the Public Hearing; All Ayes. MOTION CARRIED.

Neumann briefed and Board discussed the proposed General Fund Budget estimating \$196,675.00 in income. The Township Allocation (on 2017 Winter Tax Bills) is at 0.8003 mills, which was Headlee Roll-backed from 0.8072 mills on our 2016 Winter Tax Bills. This rate (0.8003 mills) is subject to Headlee Rollback this fall. Estimating expenses at \$235,200.00 which includes a 5% contingency (\$11,200.00). The \$38,525.00 deficit will be covered by our carryover balance, which was \$229,095 on 3/13/17.

Neumann briefed and Board discussed the proposed Liquor Fund Budget estimating \$900.00 (all from State Shared Revenue) in income and estimating expenses to be \$890.00. This is a balanced budget.

11:10 AM- Neumann opened Public Comment Period. No Comment.

11:11 AM-Public Comment closed; Neumann moved, Hopp supported a motion to close the Budget Public Hearing and return to the recessed Regular Meeting of the Board; All Ayes. MOTION CARRIED.

1. Neumann moved, Lovell supported a motion to adopt the FY 2018-19 Budget as presented; In a roll call vote: Hopp Nay, Lovell Aye, Infante-Inman Aye, Duby Aye, and Neumann Aye (1 Nay/ 4 Aye); MOTION CARRIED.

Neumann moved, Hopp supported a motion to adopt the FY 2018-19 Liquor Fund Budget as presented; In a roll call vote: All Ayes; MOTION CARRIED.

2. Neumann briefed on Poverty Exemption Resolution needed for BOR. Neumann moved, Hopp supported a motion to adopt as presented Lovells Township Resolution #3-13-2018 entitled Poverty Exemption Guidelines and Adoption of Federal Income Guidelines; All Ayes; RESOLUTION PASSED.

3. Neumann briefed on Salary Increase Resolutions on Elected Officers Salaries.

Neumann moved, Lovell supported a motion to adopt as presented Lovells Township Resolution #3-13-2018A Clerk Salary Increase as presented; In a roll call vote: All Ayes. RESOLUTION PASSED.

Neumann moved Hopp supported a motion to adopt as presented Lovells Township Resolution #3-13-2018B Supervisor Salary Increase as presented; In a roll call vote: All Ayes. RESOLUTION PASSED.

Neumann moved, Lovell supported a motion to adopt as presented Lovells Township Resolution #3-13-2018C Treasurer Salary Increase as presented; In a roll call vote: All Ayes. RESOLUTION PASSED.

4. Neumann moved, Lovell Supported a motion to establish a Special Meeting of the Board on Thursday, April 5, 2018, 10 AM for the following purpose: 1. Close out all funds for FY 2017-18 with amendments as required; 2. Review and approve the FY 2018-19 Lovells Township Meeting Schedule; 3. Set the Lovells Township Fee Schedule for FY 2018-19; 4. Adopt revised payroll for FY 2018-19 reflecting 2.0% COLA effective 4/1/18 and payable with 5/1/18 paychecks; All Ayes; MOTION CARRIED

5. Neumann moved, Lovell supported a motion to change the May Regular Meeting of the Board to Tuesday, May 15, 2018 due to the Bamboo Bend Project scheduled to use the hall; All Ayes; MOTION CARRIED.

INFORMATIONAL ITEMS: North Branch Au Sable Passive Sampling Study Update.

PUBLIC COMMENTS:

11:26 AM-Neumann opened public comment period.

Marcy McKinney and Lillian Perry presented a Barn Quilt Program for the area.

11:42 AM-Neumann closed public comment period.

11:01 AM Neumann moved, Infante-Inman supported a motion to adjourn. All Ayes. MOTION CARRIED.

Next Regular Meeting of the Board will be Tuesday, April 10, 2018, 10 AM at the Town Hall.

Cynthia Infante-Inman

Lovells Township Clerk