

Regular Meeting of the Lovells Township Board

March 12, 2019

PRESENT: Ann C. Duby, Cynthia Infante-Inman, Heather Lovell, and Gary A. Neumann.

ABSENT: Cheryl Hopp

ALSO PRESENT: Carol Brand, Sally Brand, Randy Long, Joanne Phillips, Paul Olson-Municipal Underwriters of West MI, and John Porteous.

Supervisor Neumann called the Board Meeting to order at 10:00 AM. Followed by the Pledge of Allegiance. Paul Olson with Municipal Underwriters of MI briefed the Board on the Michigan Township Par Plan Package for Fiscal Year 2019-20.

Neumann moved, Lovell supported a motion to approve the \$14,382.00 invoice as presented by Olson (with the total figure split between funds as follows: Fire \$8,608.00, General Fund \$5,675.00, \$99.00 TU Monument-to be reimbursed by TU); In a roll call vote: All Ayes. MOTION CARRIED.

10:25 am-Neumann moved, Duby supported a motion to recess the Regular Meeting of the Board and enter into a Public Hearing on the FY 2019-20 Lovells Township General and Liquor Fund Budgets. All Ayes. MOTION CARRIED.

Neumann briefed on the FY 2019-20 General Fund Budget: Estimated income at \$193,675.00; The present Township allocation is 0.8003 mills. The township plans to retain this millage rate; Estimated expenses at \$251,790.00 which includes a 5% Contingency of \$11,990.00. This is a balanced budget due to our 3/31/18 carryover General Fund balance of \$271,539.00.

Neumann briefed on the FY 2019-20 Liquor Fund Budget: Estimated income at \$900.00 and Estimated expenses at \$913.00; This is a balanced budget due to the 3/31/18 carryover Liquor Fund balance of \$561.00.

10:37 AM-Neumann opened Public Comment. No public comment. 10:38 AM-Neumann closed Public Comment period.

Neumann moved, Duby supported a motion to close the Budget Public Hearing and resume the Regular Meeting of the Board. All Ayes. MOTION CARRIED.

Neumann moved, Lovell supported a motion to adopt the FY 2019-20 General Fund Budget as presented; In a roll call vote: All Ayes; MOTION CARRIED.

Neumann moved, Lovell supported a motion to adopt the FY 2019-20 Liquor Fund Budget as presented; In a roll call vote: All Ayes. MOTION CARRIED.

Neumann moved, Lovell supported a motion to accept the minutes of the February 12, 2019 Regular Meeting of the Board as presented. All Ayes. MOTION CARRIED.

Neumann moved, Lovell supported a motion to approve pre-paid vouchers dated February 8, 2019 through March 7, 2019 as presented: General Fund totaling \$5,769.58; Direct Deposit Checks totaling \$5,714.30; Fire Fund totaling \$3,202.70; Landfill Fund totaling \$4,877.80 and Liquor Fund totaling \$00.00. In a roll call vote: All Ayes. MOTION CARRIED.

Treasurer's Report: February Report accepted as presented.

CORRESPONDENCE: State of Michigan Department of Transportation RE: MDOT's State Long Range Transportation Plan; State of Michigan Department of Licensing and Regulatory Affairs RE: Caid's Liquor License Transfer of Ownership; League of Women Voters RE: Voter's brochure.

DEPARTMENT REPORTS:

Assessing – Neumann briefed on Board of Review Schedule to meet with taxpayers: Today 9 AM-3PM and Thursday, March 14 from 3 PM- 9 PM.

Fire Department – Infante-Inman briefed on Chief’s written report; Seven runs for February (2-Fire/5-EMS); Approved IT quote for new laptop in Fire Barn.

Cemetery Sexton- Cemetery closed for the winter.

Liquor Inspector- Infante-Inman reported received and on file.

Zoning Administrator – Infante-Inman briefed on Gauthier’s written report-One Zoning Permit issued and no Zoning matters to report for February 2019.

Zoning Enforcement Officer – No report.

COMMISSIONS AND BOARDS:

Board of Review – As reported under assessing report.

Historical Society – No Report.

Lovells Media and Reading Center – No report.

Lovells Township Planning Commission – No Report.

Crawford County Planning Commission – No Report

Zoning Board of Appeals – No report.

UNFINISHED BUSINESS: Neumann briefed on Proposed Access Site progress; Application deadline 3/31/19.

NEW BUSINESS:

1. Neumann moved, Lovell supported a motion to adopt all three Resolutions #3-12-2019 A, B, & C to Establish Lovells Township Elected Officers Salaries; In a roll call vote: All Ayes. RESOLUTIONS ADOPTED.
2. Neumann moved, Lovell supported a motion to hold a Special Meeting of the Board on Wednesday, April 3, 2019 at 10 AM for the sole purpose of closing out all funds for FY 2018-19 with amendments where required; Approval of the FY 2019-20 Meeting Schedule; Set the Township Fee Schedule for FY 2019-20, and adopt a Payroll Schedule for FY 2019-20; All Ayes. MOTION CARRIED.
3. Neumann, acting as the Township’s Agent, briefed on the proposed DNR lease. Neumann moved, Lovell supported a motion to accept as presented with terms as outlined the lease for the two State of Michigan parcels to be used for the proposed public access site; In a roll call vote: All Ayes. MOTION CARRIED.
4. Neumann moved, Lovell supported a motion to adopt and install the “No Smoking “ sign for the playground; All Ayes; MOTION CARRIED.

INFORMATIONAL ITEMS: None

PUBLIC COMMENTS:

11:10 AM -Neumann opened public comment; No comment.11:11 AM-Neumann closed public comment period.11:11 AM -Neumann moved, Lovell supported a motion to adjourn. All Ayes. MOTION CARRIED.

Next Regular Meeting of the Board will be Tuesday, April 9, 2019, 10 AM at the Town Hall.

Cynthia Infante-Inman

Lovells Township Clerk

