

**Regular Meeting of the Lovells Township Board**

**November 13, 2018**

**PRESENT:** Ann C. Duby, Cheryl Hopp, Cynthia Infante-Inman, and Heather Lovell.

**ABSENT:** Gary Neumann

**ALSO PRESENT:** Carol Brand and Gary Lewicki.

Clerk Infante-Inman called the Board Meeting to order at 10:00 AM. Followed by the Pledge of Allegiance.

Infante-Inman moved, Hopp supported a motion to accept the minutes of the October 9, 2018 Regular Meeting of the Board as presented. All Ayes. MOTION CARRIED.

Hopp moved, Lovell Supported a motion to accept the minutes of the November 1, 2018 Special Meeting of the Lovells Township Board. All Ayes. MOTION CARRIED.

Hopp moved, Infante-Inman supported a motion to approve pre-paid vouchers dated October 5, 2018 through November 12, 2018 as presented: General Fund totaling \$11,812.10; Direct Deposit Checks totaling \$5,945.05; Fire Fund totaling \$3,274.67; and Landfill Fund totaling \$5,666.73; In a roll call vote: All Ayes. MOTION CARRIED.

Treasurer's Report accepted as presented.

**CORRESPONDENCE:** DNR Letter regarding an auction of State owned surplus land; Memo from our Attorney, Bryan Graham regarding Recreational Marijuana; Letter from the State of Michigan Public Service Commission regarding the Uniform Video Services Local Franchise Act.

**DEPARTMENT REPORTS:**

**Assessing** – Infante-Inman reported that the inspection of parcels with outstanding building permits has been completed; Audit of Minimum Assessing Requirements commenced 11/9/18.

**Fire Department** – Chief reported two EMS runs for the month of October (no fire); Briefed Board on CSI invoice for truck repair; Discussed with Board new State of Michigan Certification Requirements. Chief to bring a proposal to the Board regarding Personnel Certification; Chief suggested trimming trees back on Ball Field for helicopter landings in Medical Emergencies; Clerk initiated conversation on a generator for Township Hall and Fire Barn. Chief to bring generator proposals to the Board; Board discussed with Lewicki closing through the entire Christmas/New Year's holiday for floor refinishing.

Board decided to close the Township Hall completely (No outside group activities) on December 22, 2018 and re-open January 3, 2019; Giving Lewicki and his crew ample time to complete the floors. However, Treasurer Duby will be in her office on Thursday, December 27, 2018 which will be the last day to pay taxes before the year's end.

**Cemetery Sexton**-Lewicki stated Cemetery is closed for the season.

**Liquor Inspector** – Infante-Inman received the report and it is on file.

**Zoning Administrator** – Infante-Inman briefed on Gauthier's written report-One Zoning Permits issued and no other Zoning matters.

10:25 AM-Neumann arrived and took over as Meeting Moderator.

**Zoning Enforcement Officer** – Neumann briefed on one case.

**COMMISSIONS AND BOARDS:**

**Board of Review** – Neumann reported BOR convene 12/11/18 at 3 PM, Township Hall.

**Historical Society** – Lovell reported that the Museum expansion has been delayed until 12/1/18.

**Lovells Media and Reading Center** – Hopp reported all is going well.

**Lovells Township Planning Commission** – Infante-Inman reported that they conducted a Public Hearing on the Special Use Permit for Short Term Rentals on Hawthorne Trail and the permit was granted.

**Crawford County Planning Commission** – No report.

**Zoning Board of Appeals** – Neumann reported that they will be conducting a Public Hearing on a Variance Request and the variance was granted.

**UNFINISHED BUSINESS:**

1. Neumann briefed on 11/8/18 Joint Land Use Study Meeting and 11/12/18 Camp Grayling Meeting.

**NEW BUSINESS:**

1. Board discussed Michigan's Earned Sick Time Act.

2. Neumann briefed on Assessor's opinion that Crawford County Road Commission should no longer qualify for tax exemption on their land around the North End Transfer Station.

3. Neumann briefed on Federal Cost-of-Living Adjustment of 2.8%. As per our policy, increase will be incorporated into our new budget for March meeting; 4/1/19 implementation.

**INFORMATIONAL ITEMS:** Newspaper Article regarding Recycling Industry; Infante-Inman briefed on General Election Results.

**PUBLIC COMMENTS:**

10:58 AM-Neumann opened public comment.

Carol Brand confirmed the Monday closing dates for the Sewing Ladies. DUBY mentioned possible tree lighting festivities in the future.

11:04 AM-Neumann closed public comment period.

11:43 AM Neumann moved, Hopp supported a motion to adjourn. All Ayes. MOTION CARRIED.

Next Regular Meeting of the Board will be Tuesday, December 11, 2018, 10 AM at the Town Hall.

Cynthia Infante-Inman

Lovells Township Clerk