

REGULAR MEETING OF THE LOVELLS TOWNSHIP BOARD

FEBRUARY 11, 2025

UNAPPROVED MINUTES

Lovells Township Board: JANET DUNNING, CHERYL HOPP, TAMARA KENGEL, GARY NEUMANN, RICHARD WRIGHT

ATTENDEES: ALAN EBERLY, MATT MERCER, JACK PLANTS, PAM PLANTS, JO JOHNSON, ANN DUBY, PEGGY ORR, DAVE SODERQUIST, KATHY LAREAU, MIKE LAREAU, BRENDA CONZETT, ANDY FRY, JENNIFER MOSSER, ERIN KIRBY

- I. CALL TO ORDER**

Pledge of Allegiance
- II. ROLL CALL – MEMBERS PRESENT (P), MEMBERS ABSENT (A)**

Janet Dunning (P), Cheryl Hopp (P), Tamara Kengel (P), Gary Neumann (P), Richard Wright(P); All present
- III. APPROVAL OF MINUTUES FROM LAST MEETING**

Moved by Tamara Kengel, 2nd by Gary Neumann; Motion to approve minutes with correction
Ayes; Janet Dunning, Cheryl Hopp, Tamara Kengel, Gary Neumann, Richard Wright; Naves - None
- IV. APPROVE PREPAID VOUCHERS**

Moved by Janet Dunning, 2nd by Rick Wright, Motion to approve prepaid vouchers
Ayes; Janet Dunning, Cheryl Hopp, Tamara Kengel, Gary Neumann, Richard Wright; Naves - None
- V. APPROVE TREASUER’S REPORT**

Moved by Rick Wright 2nd by Cheryl Hopp, Motion to approve Treasurer’s report
Ayes; Janet Dunning, Cheryl Hopp, Tamara Kengel, Gary Neumann, Richard Wright; Naves - None
- VI. DEPARTMENT REPORTS**
 - A. Assessing – No report
 - B. Fire Department – Matt Mercer; 5 calls; 3 fire and 2 medical. Trend is going upward based on past two years of data; 2023 was 82 total; 25 fire and 57 medical. 2024 was 110 total; 30 fire and 80 medical.
 - C. Liquor Inspector – 3 inspections; all passed
 - D. Zoning Administrator – 1 approved for 16x48 addition to existing pole barn.
 - E. Zoning Enforcement Officer -No report
- VII. COMMITTEES, COMMISSIONS AND BOARDS**
 - A. Board of Review – Joan Petroff leaving board. Ron Tallieu is alternate and taking Joan’s place. Next meetings on 3/10/25 from 9am to 3pm 3/11/25 3pm to 9pm. Both to be posted. Matt Mercer volunteered to be alternate.
 - B. Planning Commissions – No news
 - C. Zoning Board of Appeals - Received new application for North Branch drive.
 - D. Lovells Reading and Media Center – No news
 - E. Parks and Recreation Committee – Organizational meeting scheduled for February. It was noted by Tamara Kengel that snowmobilers are hitting berm. May need to throw up some orange chain.
 - F. Historical Society – Looking for stories/memories about Lovells Township history.
 - G. Website Committee – Team focused on new website and in the process of requirements gathering.
- VIII. UNFINISHED BUSINESS**
 - A. Continuing budget discussion:

Motion to approve officer salaries:
Resolution #2-11-2025 Motion by Gary Neumann, 2nd by Janet Dunning
Ayes; Janet Dunning, Cheryl Hopp, Tamara Kengel, Gary Neumann, Richard Wright; Naves – None
Resolution #2-11-2025C Motion by Gary Neumann, 2nd by Janet Dunning
Ayes; Janet Dunning, Cheryl Hopp, Tamara Kengel, Gary Neumann, Richard Wright; Naves – None

Resolution #2-11-2025B Motion by Gary Neumann, 2nd by Janet Dunning

Ayes; Janet Dunning, Cheryl Hopp, Tamara Kengel, Gary Neumann, Richard Wright; Nays – None

Resolution #2-11-2025D Motion by Gary Neumann, 2nd by Janet Dunning

Ayes; Janet Dunning, Cheryl Hopp, Tamara Kengel, Gary Neumann, Richard Wright; Nays – None

IX. NEW BUSINESS

- A. Special meeting to close out FY'24/25 budgets and adopt the fee schedule; Thursday, 3/27/25 at 10AM
Will need Request For Proposal (RFP) bid for laptop equipment.
- B. ADA School House Changes: Motion to allow Historical Society to build an ADA Ramp
Motion moved by Rick Wright, 2nd by Gary Neumann
Ayes; Janet Dunning, Cheryl Hopp, Tamara Kengel, Gary Neumann, Richard Wright; Nays – None
- C. William Nichilo - \$150.00 application fee for parcel split.
Motion made for Mr. Nichilo to pay the \$150.00: Motion by Gary Neumann, 2nd by Cheryl Hopp
Ayes; Janet Dunning, Cheryl Hopp, Tamara Kengel, Gary Neumann, Richard Wright; Nays – None
- D. Lovells Township attorney retirement – Rick will do more research on township attorneys. Township needs someone that specializes in township business.
- E. Technology modernization – already covered in earlier discussion.

X. INFORMATIONAL ITEMS

- A. AA river habitat restoration – Working the power line by bar on habitat restoration. Rick to provide an update next month on permit from Consumers Energy for river project.
- B. Fax line savings – Janet reported that legacy fax line for Lovells Township was replaced with IP fax line. Savings of \$68.86 per month. Now looking at bids for voice over IP phones and lines to replace existing Frontier legacy equipment and lines. Expecting no less than 50% savings to the existing Frontier bill which includes fax and phone line for Fire Department. Should have 3 bids to submit to board for March Township Board Meeting.
- C. Dog Licenses – Request made to Rick Wright – Lovells Township voted down in 2012. Board concurs with this decision.
- D. New Deputy Clerk – Jenn Mosser was sworn in as Lovells Township Deputy Clerk on February 5, 2025. Jenn will be learning clerk duties so we have redundancy in place If clerk is unable to perform job responsibilities.

PUBLIC COMMENT: Entered at 11:05AM – Closed at 11:17AM

Jenn Mossier brought up speeding traffic through Lovells including large oil tankers.

Rick Wright to discuss with Sheriff Swope.

Motion to close meeting by Rick Wright, 2nd by Janet Dunning

Meeting closed at 11:17AM

Next Meeting scheduled for March 11, 2025 at 10AM – Lovells Township Hall

Respectfully submitted by,

**Janet L. Dunning
Lovells Township Clerk**